

# Front Gate Attendant

<b>Location:</b>	Mt. Pleasant, SC
<b>Benefits:</b>	N/A
<b>Employment Type:</b>	Part Time
<b>Department:</b>	Hospitality
<b>About Boone Hall:</b>	Boone Hall Plantation and Gardens in Mt. Pleasant, S.C. is one of the premier historical venues and tourist attractions in the South Carolina Lowcountry near Charleston. Besides our normal tourist business, Boone Hall also hosts numerous special events. We are open every day except Christmas and Thanksgiving.
<b>Job Details:</b>	The Front Gate Attendant is responsible for many duties that begin the plantation experience. As the Front Gate Attendant, you will be the first point of contact and the first impression each guest, group, family, bride, or business sees and with whom they interact. You will be responsible for all entry fees into the plantation unless prior arrangements have been made prior to visitation. You will be responsible for verifying any and all passes and or coupons that come to the front gate. You as the Front Gate Attendant is where southern hospitality at Boone Hall Plantation begins.
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>*Good oral and communication skills</li> <li>*Can do attitude and flexibility a must.</li> <li>*Must be neat and well groomed.</li> <li>*Ability to handle all aspects of our admission procedures at the front gate throughout the day and in the office reconciling the day's work at the conclusion of the day. 100% accuracy required with counting of cash-credit card processing-admissions ticketing.</li> <li>*Previous experience with front end retail preferred.</li> <li>*Must be able to interact with guests in a positive manner in all situations</li> <li>*Must be willing to perform other duties as assigned by supervisor or manager</li> <li>*Ability to lift 50 lbs.</li> <li>*Constant up and down several stairs</li> <li>*Flexible schedule</li> </ul>
	Boone Hall participates in <b>E-Verify</b> , instant verification of work authorization, through the Department of Homeland Security and Social Security Administration).